

## SAMBRA ANNUAL GENERAL MEETING

Held 7:00 PM on Tuesday, February 11, 2014  
At Miracle Beach School

### MINUTES OF MEETING

*Note: names of local residents attending this meeting and people making motions were deleted to protect privacy*

**Guests:** Ann MacDonald, Executive Manager of Strategic and Long Range Planning, Comox Valley Regional District; Bev Suderman, Community & Regional Planner, IPS Island Planning Services; Marc Rutten, Manager of Engineering Services, Comox Valley Regional District

**Call to order:** The Chair called the meeting to order at 7:00 pm.

**Minutes of Meeting - Motion:** That the Minutes of Annual General Meeting held April 9, 2013 be accepted as read. Carried.

#### Reports

1. **Chairperson's Report:** The Chair presented his annual report
2. **Treasurer's Report:** The Treasurer, presented the Year End Financial Report reporting that the closing bank balance as of February 11, 2014 is \$989.26.

#### New Business

##### 1. Election of Board Members

The Chair presented the list of nominees for the following positions: Chair, Vice Chair, Treasurer, Secretary, and Directors at Large.

The Chair thanked the directors who had completed their term and announced that the nominees were elected by acclamation to fill the above Board positions.

Note: contact information for SAMBRA Board members may be obtained from the Secretary: pearl\_mckenzie@telus.net.

##### 2. Official Community Plan (OCP) and Local Area Plan (LAP)

The Chair of SAMBRA's Local Area Plan Committee presented a brief description of the process currently underway to review and update the Official Community Plan and the Local Area Plan. The Chair and members of his committee have been meeting with representatives of the Comox Valley Regional District planning department to track this process and help to ensure that residents in our area are able to participate. Reminder to check SAMBRA's website: [www.sambra.ca](http://www.sambra.ca) for more info and for links to other websites.

Ann MacDonald, Manager of Planning with the Regional District and Bev Suderman, planner and consultant, provided further information and responded to questions about the timeline and process:

- Public meeting for the Saratoga Beach area took place on Friday January 17<sup>th</sup> at the Oyster River Fire Hall.

- Online surveys are now complete but comments/suggestions/ questions may be directed to Ann MacDonald, email address [amacdonald@comoxvalleyrd.ca](mailto:amacdonald@comoxvalleyrd.ca) and/or Bev Suderman at: [ips.planners@island-planning.net](mailto:ips.planners@island-planning.net).
- Another public meeting/consultation will take place mid-March with the presentation of options/policy alternatives for addressing issues related to the designation of Saratoga and Miracle Beach area as a “Settlement Node”, e.g. boundaries, where and how much growth and type of growth or development.
- Draft by-law will be presented in May for public input
- Public hearing, likely in September
- Fall 2014, the three local area directors from Areas A, B and C of the CVRD will vote on the proposed by-law.

### 3. Black Creek/Oyster Bay Water System

Marc Rutten, Engineering Services, CVRD, presented information about water capacity reserves in the BCOB service area from the Wedler Engineering report developed for the Saratoga Beach Estates development. Link to this report: [http://www.comoxvalleyrd.ca/assets/Department/Documents/SBE\\_20100813\\_Wedler\\_WaterSupplyAssessment.pdf](http://www.comoxvalleyrd.ca/assets/Department/Documents/SBE_20100813_Wedler_WaterSupplyAssessment.pdf)

In response to a question about the people served by Watutco, a private water system, Marc explained that the Black Creek Oyster Bay water system is a defined area established by bylaw and only properties within this area can be provided water by the service. The bylaw would have to be amended to make changes to the boundaries of this service area, e.g. to provide service to people in the Watutco area.

Ann McDonald added that the Local Area Plan review process may be able to facilitate further discussion about water service in the Saratoga Beach area.

Motion: To adjourn the meeting. Carried. The meeting was adjourned at 8:45 PM.

**Next Meeting:** Tuesday, April 8, 2014 at 7 PM, Miracle Beach School Library.

Email [SAMBRA@outlook.com](mailto:SAMBRA@outlook.com) if you are interested in being on the Board of SAMBRA, have items you would like placed on the agenda of the next meetings or have questions.